

Organization Overview: The Peace & Justice Center (PJC) is a community driven, non-profit organization based in Burlington, Vermont that empowers community members advocating for peace and justice. Formed in 1979, the PJC provides resources, education, and grassroots organizing support to increase visibility and effectiveness of social justice movements.

Internship Overview: Our Social Justice Education internships are intensive, semester long positions that give participants first-hand experience in the world of small non-profits. Interns will assist in the development and implementation of social justice campaigns for peace, fair trade, and racial justice. Interns will have the opportunity to learn about our three campaigns, and support each to varying degrees based on their interests and organizational needs.

Interns will:

- Support PJC outreach and messaging, especially on social media
- Assist with development, promotion, and implementation of large and small events
- Participate in weekly team meetings
- Attend events, conference calls, private organizational meetings, and public meetings relating to programs and campaigns of the PJC
- Keep up to date on local and national current events and policies that relate to programs and campaigns of the PJC
- Write and/or proofread articles for our e-news and quarterly Newsletter
- Educate the public about our work in our fair trade store
- Support, plan, and lead off-site tabling
- Assist with data entry and record keeping
- Assist as needed with to other activists and groups
- General admin

A successful candidate will demonstrate:

- Commitment to racial and economic justice, peace, and nonviolence
- Proven analysis around race, economic, and white privilege issues
- Self-motivation and enthusiasm
- Ability to set deadlines and manage time
- Excellent writing, research, and communication skills
- Critical thinking skills
- Willingness to assist all programming aspects of the PJC including fundraising
- Willingness to accept challenges to complete tasks
- Familiarity with concepts related to community empowerment and racial justice
- Demonstrated ability to work as part of a team and with people from a variety of different racial, ethnic, socioeconomic, educational, religious, sexual, and gender backgrounds
- An excellent sense of humor
- Other hard skills depending on focus of internship

Benefits:

- Academic Credit where applicable
- Professional development and guidance
- Experience day-to-day operations within a non-profit
- Hands-on, strategic responsibilities
- Networking opportunities

If you have a passion for social justice, we want to hear from you! All internships are unpaid, and all interns are asked to commit to 15 hours a week for 12 weeks. To apply please submit a cover letter, resume, and writing sample online [by clicking here](#). Email Kina Thorpe, Educational Program Manager, at Program@pjcv.org with any questions.

Equal Opportunity Employer: The PJC is an equal opportunity employer and encourages applications from youth, people of color, people of all sexual orientations and gender identities, and people with disabilities.